

# **Minutes of Travis County Emergency Services District #3**

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## **June 28, 2021**

Attached to and incorporated into these minutes is a copy of the official agenda for the June 28, 2021 meeting.

Under Agenda Items 1 & 2: Commissioner President Edd New called the Travis County Emergency Services District #3 (TCESD# 3, the District) Board of Commissioners' regular meeting to order at 7:02 p.m. This was the first live in person meeting since the COVID pandemic of 2020. A one last ZOOM connection was supplied. A quorum was established with Commissioners Carroll Knight, David Detwiler, John Villanacci present and Matt Escobedo attended via the ZOOM connection.

Fire department personnel present at the meeting included: Chief Wittig, Business Manager Holloway, Battalion Chief Hartigan, Captain Scott Barfield, EMS Instructor Jeanine Southall and Firefighters Jeff Beard and Ryan Van Hee. Firefighters Charles Ford and Jason Ramsdell attended via the ZOOM connection.

Under Agenda Item 3: There were no Visitors comments.

Under Agenda Item 4: Commissioner Villanacci moved to approve the May 24, 2021 regular meeting minutes. Commissioner Detwiler seconded the motion, which carried unanimously.

Under Agenda Item 5: The May Treasurers monthly reports were reviewed. Commissioner Knight moved to approve. Commissioner Detwiler seconded the motion, which carried unanimously.

Under Agenda Item 6: Checks and distributions over \$2,000 were reviewed for the period of May 20<sup>th</sup> to June 24, 2021. Commissioner Villanacci moved to approve. Commissioner Detwiler seconded the motion, which carried unanimously.

Under Agenda Item 7: The Investment Officers Report ending May 31, 2021 was reviewed and discussed. Commissioner Villanacci moved to approve. Commissioner Detwiler seconded the motion, which carried unanimously.

Under Agenda Item 8: There was in-depth discussion and review of the Proposed DRAFT of the 2021 – 2022 Budget of TCESD#3. There were numerous question but no actions taken.

Under Agenda Item 9: The Commissioners reviewed the Sales Tax Status Report for May.

Under Agenda Item 10: Chief Wittig presented the Monthly Status Report for May.

Under Agenda Item 11: No comments were made regarding the ESDCC activities.

Under Agenda Item 12: It was announced that the next REGULAR Board meetings of TCESD#3 would be held July 26<sup>th</sup>, August 30<sup>th</sup> (vs the 23<sup>rd</sup>) and September 27, 2021 at Station 302.

Under Agenda Item 13: Meeting was adjourned at 8:41 p.m.

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, June 28, 2021 in the Community Room of TCESD#3 –Station 301, located at 9211 Circle Dr., Austin, Texas.

An electronic copy of the agenda and its published contents can be found at:

<http://www.oakhillfire.org/esddocs/Meetings/ESD Board Package 20210628.pdf>

The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Review and approve the minutes of the May 24, 2021 regular meeting of the District.
5. Review and approval of the Treasurers' monthly report for May 2021.
6. Approve payments over \$2,000 from May 20th to June 24, 2021.
7. Review and approve Investment Officers Report
8. General Discussion and Planning of Budget Drafting for the year 2021-2022
9. Review Sales Tax Statistics
10. Review of Chief's Monthly Status Reports
  1. Significant incident runs;
  2. Statistics;
  3. Special Project Updates
11. Other Business:
  1. Report on any ESDCC activities. Announcement of the next ESDCC meeting dates.
  2. Commissioner Announcements (no action will be taken on any such announcements).
12. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
13. Adjourn.

By: \_\_\_\_\_ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that he posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at \_\_\_\_\_ .M. on June 25, 2021

By: \_\_\_\_\_ Herb Holloway, Business Manager